



Hold your next gathering in Seattle's most exciting building

the new Central Library

The Central Library, located in the heart of downtown Seattle, offers facilities for business meetings, training sessions, retreats, events and receptions. Hailed by critics throughout the world as one of the pre-eminent buildings of the 21st Century, Seattle's Central Library creates an exciting and inspiring setting for gatherings of all sizes.



The Seattle Public Library



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SPACES

1. The Microsoft Auditorium, Level 1

An intimate theater setting seats 275-375 with full AV capabilities. Perfect for lectures, performances and presentations.

2. The Betty Jane Narver Reading Room, Level 10

The light-filled top floor of the Library features fabulous views of the city and accommodates up to 200.

3. The Washington Mutual Foundation Meeting Room, Level 4

Large, private meeting space with full AV services and nearby catering kitchen can seat up to 200.

4. The Norcliffe Foundation Living Room, Level 3

A soaring, cathedral-like space in the heart of the Library can accommodate up to 400 for a large celebration or event.

5. Howard S. Wright Family & Janet W. Ketcham Meeting Room, Level 4

Smaller private meeting space perfect for receptions or lunch events. Can seat up to 75.

Other conference rooms located throughout the Library are also available for rental. Call us to discuss the options.

Secure parking in the Central Library's underground garage is available for a reduced rate during evening hours and on weekends.

Charges

Spaces are booked on a first-come, first-served basis as rooms are available. Rental costs are based on the classification of usage, the space used, and the day and time of the event.



Contact Us

The Library's Event Services staff is available to help coordinate all aspects of hosting your gathering. For more information on rentals and event services at the Central Library, please e-mail meetingrooms@spl.org or call (206) 733-9608.

CAPACITY CHART

Microsoft Auditorium - Theater seating

Fixed seating for 275 + space for 100 overflow (50 additional people can be accommodated with use of a special projection screen.)

These rooms can be set up several different ways to suit your needs:

Washington Mutual Foundation Meeting Room - Maximum 200

Theater Style	Hollow Square	Classroom Style	Conf. Style	Banquet Rounds	U Shape
160	52	70	30	96	40

Howard S. Wright Family & Janet W. Ketcham Meeting Room - Maximum 75

Theater Style	Hollow Square	Classroom Style	Conf. Style	Banquet Rounds	U Shape
75	34	45	30	64	24

These rooms have fixed seating at a conference table:

PACCAR Inc. Meeting Room 5 Capacity 22	Books Spiral 6 Meeting Room Capacity 12
PACCAR Inc. Meeting Room 6 Capacity 22	Books Spiral 8 Meeting Room Capacity 14
Charles Simonyi Mixing Chamber Meeting Room - Capacity 16	Books Spiral 9 Meeting Room Capacity 8

"A colossal atrium functions as the city's most resplendent indoor public park, replete with views of Puget Sound."

Conde Nast Traveler

"We were so impressed by the venue space and the Library; it was a superb setting for our event."


Kathy Culpin
British Council Reception

"We love the aesthetics of the building. The Central Library is close to our downtown office and has absolutely top-of-the-line AV equipment and support."

Nancy Antonelli
NBBJ Architects

"The library is such a unique venue for meetings and you feel very much a part of the downtown community when you're there."

Jennifer Mattingly
Preston Gates & Ellis, LLC



The Seattle Public Library

In accordance with the City of Seattle Municipal Code 14.08 (Public Accommodations Ordinance), The Seattle Public Library does not discriminate in making its premises available for use on the basis of age, race, color, religion, sex, national origin, marital status, parental status, sexual orientation, gender identity, political ideology, creed, ancestry, or the presence of any sensory, mental or physical disability.